



PACIFIC STATES MARINE FISHERIES COMMISSION

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PMEP ASSESSMENT SCIENTIST RFP

Questions and Answers

As of 12/30/13

1. Can only individuals respond to the RFP, or can teams also submit a proposal?

A: This RFP is open to both individuals and teams.

2. How should we structure the proposed budget?

A: Please provide as complete a budget as possible. Hourly rate and estimated number of hours to complete each task is desired. We understand that in addition to the specific deliverables mentioned in the RFP, there are also a few tasks associated with coordination. Please provide an hourly rate for coordination – we estimate an average of 12-15 hours per month for coordination over and above the specific deliverables.

And if your firm/team includes more than one individual, please designate which individuals will be responsible for specific tasks.

3. How would you like the proposal formatted – is it OK to mostly contribute a brief summary of our approach, quals, and a rate sheet?

A: The more detail you can provide in terms of approach, qualifications, and budget, the better the reviewers can assess your approach, capabilities, and estimated costs.

4. What is the anticipated budget and schedule for this work?

A: The schedule for this work is January 2014 through June 2015. We have not provided an anticipated budget – we would like you to provide us with a budget based on your hourly rate to perform specific tasks mentioned in the RFP.

5. What is the timeline like for this work? According to this RFP, work starts in January, but for how long?

A: Projected time for this work is 16 months. It is not expected to be full-time. We estimate 40-50 hours per month spent on the listed tasks.