

**Pacific States Marine Fisheries Commission
Green and Sustainable Practices & Activities
2000-2011**

Pacific States Marine Fisheries Commission has implanted a number of green and sustainability policies and activities over the past 10+ years.

One of the most important steps PSMFC—and many businesses—have implemented is the use of compact fluorescent light bulbs wherever possible in the office. These save both energy and cost over their useful lifetimes. PSMFC will continue to implement these lighting technologies in the future.

PSMFC has taken steps to reduce dramatically the volume of paper and increase recycling in its operations. These efforts include:

- buying recycled copy paper for our printers and copy machines
- recycling all paper, plastic, cardboard and aluminum,
- saving used paper from printers and copiers (i.e., fax cover sheets) and remaking it into notepads and/or using it as scratch paper
- recycling personnel and confidential information with the services of Shred-It
- recycling the Tyvek envelopes used by FedEx, the US Postal Service and UPS.

The PSMFC office also regularly recycles its Styrofoam, hazardous materials (i.e., batteries, compact fluorescent bulbs), metal, and defunct office equipment (printers, computers, etc.)

The PSMFC office has implemented two paper-reducing online tools for PSMFC's employees:

- *Virtual Edge*, a recruitment tool that enables all PSMFC applicants (internal and external) to apply for open positions with an online application system – no more application forms and related paperwork, and
- *MyPSMFC*, a web-based tool that provides employees secure access to a variety of PSMFC employee-related information, as well as the ability to view and manage personal, payroll and benefits information – eliminating printing, paper and mailing costs.

On the PSMFC website, www.psmfc.org, we added a link specifically for Commissioners, Advisors and Coordinators. It allows members to view PSMFC's policies, guidelines, historical information, and announcements.

For this year's Annual Meeting 2010, the PSMFC Briefing Materials are located on the PSMFC website, with additional confidential material under the Commissioner's website just for the Commission members.



Please consider the environment before printing.